

REGULAR SESSION NOVEMBER 2, 2016

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Leader, Mr. Whiston and Mr. Miller.

Public in attendance: Don Wake and Sharla O’Keeffe (Job and Family Services), Kevin Lewis (Ohio Lelet), Shane Farnsworth (Development) and Alberta Stojkovic (Sentinel).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Miller, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF OCTOBER 31, 2016: 16-R-697

Mr. Leader made a motion to approve the minutes of regular session of October 31, 2016, as recorded in the Commissioners Journal # 46.

Mr. Whiston duly seconded this motion

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 16-R-698

Mr. Whiston made a motion to approve payment of bills numbered 1 through 249 submitted by the Morrow County Auditor’s office.

Mr. Leader duly seconded this motion

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF
PAY-INS: 16-R-699

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:
Pay-in # 4802 Payment from Morrow County Services for Older Citizens for insurance premium 222-222-08777 \$670.11
Pay-in # 4822 Payment from Wenmor user monthly user fees 095-215-30200 \$2.50
Pay-in # 4823 Wenmor user monthly debt service fee 095-215-30300 \$30.00
Pay-in # 4824 Wenmor user operations and maintenance fees 095-215-50100 \$17.50
Pay-in # 4825 Payment from Securus for phone commission – jail portion 401-401-40401 \$1,012.65
Pay-in # 4826 Payment from Securus for phone commission – general fund portion 001-100-58000 \$178.70
Pay-in # 4827 Payment from Shell for permit fees for Chesterville WWTP 159-159-30100 \$200.00
Pay-in # 4828 Payment from Shell for connection fees for Chesterville WWTP 159-159-50300 \$8,775.00
Pay-in # 4829 Payment from Delaware County for WIC rent for November 172-172-79905 \$650.00
Pay-in # 4832 Payment from Johnsville residents for sewer debt reserve portion 100-101-20100 \$84.00
Pay-in # 4833 Johnsville sewer maintenance and operations portion 100-101-40100 \$360.00
Pay-in # 4834 Johnsville sewer debt retirement portion 100-101-50100 \$240.00
Pay-in # 4835 Payment from Ketterman residents for sewer maintenance and operations 121-121-40100 \$101.50
Pay-in # 4836 Ketterman – City of Galion portion 121-121-40300 \$317.38
Pay-in # 4847 Payment from Chesterville residents for sewer debt reserve portion 159-159-20100 \$547.40
Pay-in # 4838 Chesterville sewer maintenance and operations portion 159-159-40100 \$1,407.60
Pay-in # 4839 Chesterville sewer debt retirement portion 159-159-50100 \$1,798.60
Pay-in # 4840 Chesterville sewer asset management portion 159-159-50200 \$156.40
Pay-in # 4841 Payment from Job and Family Services for November rent 172-172-79905 \$20,316.49
Pay-in # 4842 Payment from Job and Family Services November rent reserves 712-172-79904 \$9,353.33
Pay-in # 4859 Payment from Johnsville residents for sewer debt reserve portion 100-101-20100 \$35.00
Pay-in # 4860 Johnsville sewer maintenance and operations portion 100-101-40100 \$150.00

Pay-in # 4861 Johnsville sewer debt retirement portion 100-101-50100 \$100.00
Pay-in # 4862 Payment from Ketterman residents for sewer maintenance and operations 121-121-40100 \$13.54
Pay-in # 4863 Ketterman – City of Galion portion 121-121-40300 \$42.30
Pay-in # 4864 Payment from Chesterville residents for sewer debt reserve portion 159-159-20100 \$25.20
Pay-in # 4865 Chesterville sewer maintenance and operations portion 159-159-40100 \$64.80
Pay-in # 4866 Chesterville sewer debt retirement portion 159-159-50100 \$82.80
Pay-in # 4867 Chesterville sewer asset management portion 159-159-50200 \$7.20

**IN THE MATTER OF
PROCLAMATION FOR ADOPTION RECOGNITION & RECRUITMENT
MONTH: 16-R-700**

Mr. Leader moved the adoption of the following Proclamation in honor of November as Adoption Recognition and Recruitment Month throughout Morrow County.

PROCLAMATION

WHEREAS, the theme for November 2016 is “National Adoption Month – We Never Outgrow the Need for Family, Just Ask Us;” and

WHEREAS, over 26 Morrow County children are currently residing in foster homes or other out-of-placement settings; and

WHEREAS, 3 of the children in foster care are waiting to be adopted; and

WHEREAS, 4 children have been adopted in 2016; and

WHEREAS, those waiting children have been in foster care for an average of 1,177 days; and

WHEREAS, providing a child with a loving family and a safe place to grow is one of life’s greatest and most generous gifts; and

WHEREAS, children can succeed and reach their full potential when they have positive relationships with caring adults and are placed in permanent homes; and

WHEREAS, adoption offers a unique experience that positively impacts a child’s life and permanently enriches the lives of the adoptive families who welcome them; and

WHEREAS, Morrow County Job and Family Services and other public and private child caring agencies throughout the state work diligently in search of safe, stable and permanent homes for Morrow County’s children in need.

NOW, THEREFORE, We The Board of Commissioners of the County of Morrow, do hereby proclaim November 2016 as

Adoption Recognition & Recruitment Month

THROUGHOUT Morrow County and urge all citizens to open their hearts and homes to our children in foster care who are waiting to be adopted.

Signed on this 2nd day of November, 2016

<u>S/Tom E. Whiston</u>	<u>s/Richard J. Miller</u>	<u>s/Dennis A. Leader</u>
Tom E. Whiston	Richard J. Miller	Dennis A. Leader

MORROW COUNTY BOARD OF COMMISSIONERS

Mr. Miller duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller..., “yea”

IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, COMMON PLEAS: 16-T-134

At the request of Diana McLain, Fiscal Coordinator, Morrow County Court of Common Pleas, Mr. Whiston made a motion to approve the following transfer of funds:

From 001-009-01099 Salaries to 001-145-29100 PERS in the amount of \$5,298.44
From 001-145-01099 Salaries to 001-145-00005 Medicare in the amount of \$1,125.46

Mr. Leader duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF
SUPPLEMENTAL APPROPRIATION – JOB AND FAMILY SERVICES
FUND 135 (HELP ME GROW): 16-A-100

WHEREAS, an amended official certificate of estimated resources was received by the Morrow County Commissioners, from the Morrow County Budget Commission, in the amount of \$20,000.00;

THEREFORE, a motion was made by Mr. Leader to approve the amended official certificate of estimated resources and appropriate from the amended certificate to the following account for Job and Family Services:

135-135-26013	Help Me Grow Part C	\$20,000.00
---------------	---------------------	-------------

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF
SUPPLEMENTAL APPROPRIATION – JOB AND FAMILY SERVICES FUND 311 (FAMILY
CENTERED SERVICES AND SUPPORT): 16-A-101

WHEREAS, an amended official certificate of estimated resources was received by the Morrow County Commissioners, from the Morrow County Budget Commission, in the amount of \$5,000.00;

THEREFORE, a motion was made by Mr. Leader to approve the amended official certificate of estimated resources and appropriate from the amended certificate to the following account for Job and Family Services:

311-311-26013	Family Centered Services & Supports Contract Services	\$5,000.00
---------------	---	------------

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, AUDITOR’S DEPARTMENT 2: 16-T-135

At the request of Pamela Davis, Chief Deputy Auditor, a motion was made by Mr. Leader to approve the following transfer of funds:

From 001-002-21003 Personal Property Supply to 001-002-23000 Travel in the amount of \$800.00

Mr. Miller duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF
TRANSFER OF FUNDS – COMMUNITY SERVICE BUILDING FUND 172: 16-T-136

Mr. Leader made a motion to approve the following transfer of funds:

From 172-172-26013 Community Service Bldg Utilities to 172-172-26021 Community Service Bldg Maintenance Repair in the amount of \$1,000.00

Mr. Miller duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – DOG SHELTER FUND 5: 16-T-137**

At the request of Sarina Atwell, Morrow County Dog Warden, a motion was made by Mr. Miller to approve the following transfer of funds:

From 005-039-29101 Worker’s Compensation to 005-039-29106 Dog Food in the amount of \$1,093.00

Mr. Leader duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, PUBLIC DEFENDER
COUNSEL FEES: 16-T-138**

Mr. Leader made a motion to approve the following transfer of funds:

From 001-035-26013 Juvenile Housing to 001-035-00570 Public Defender Counsel Fees in the amount of \$40,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, SHERIFF’S DEPARTMENT 119: 16-T-139**

At the request of John L Hinton, Morrow County Sheriff, a motion was made by Mr. Leader to approve the following transfer of funds:

From 001-119-00005 Medicare to 001-119-26013 Medical in the amount of \$1,253.17
From 001-119-01098 Jail Admin to 001-119-26013 Medical in the amount of \$200.00
From 001-119-21001 Supplies to 001-119-26013 Medical in the amount of \$250.00
From 001-119-21001 Supplies to 001-119-26114 Columbia Gas in the amount of \$1,050.00
From 001-119-26001 Maintenance to 001-119-26114 Columbia Gas in the amount of \$570.00
From 001-119-26012 Dental to 001-119-26114 Columbia Gas in the amount of \$1,000.00
From 001-119-34000 Training to 001-119-26114 Columbia Gas in the amount of \$5,000.00
From 001-119-01099 Salaries to 001-119-29104 Food in the amount of \$30,000.00
From 001-119-01099 Salaries to 001-119-26113 Electric in the amount of \$5,750.89
From 001-119-29100 PERS to 001-119-26113 Electric in the amount of \$5,077.60
From 001-119-33001 Equipment to 001-119-26116 Water in the amount of \$2,364.00

Mr. Whiston duly seconded this motion

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – SHERIFF’S FUND 166: 16-T-140**

At the request of John L Hinton, Morrow County Sheriff, a motion was made by Mr. Leader to approve the following transfer of funds:

From 166-666-29099 Misc to 166-666-29104 Food in the amount of \$515.07

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
RESOLUTION APPROVING ANNUAL OPERATING BUDGET
FOR THE MORROW COUNTY HOSPITAL: 16-R-701**

WHEREAS, the Board of Morrow County Commissioners is lawfully charged with the duty to appoint the Board of Trustees for the Morrow County Hospital; and

WHEREAS, Ohio Revised Code, Section 339.06 requires the Morrow County Hospital Board of Trustees to submit its proposed budget for fiscal year 2017 no later than November 1, 2016; and

WHEREAS, on October 31, 2016, representatives from the Morrow County Hospital met with the Morrow County Board of Commissioners and presented the proposed budget for fiscal year 2017 for their review and approval.

THEREFORE, Mr. Leader made a motion to accept the Annual Operating Budget for fiscal year 2017 for the Morrow County Hospital.

Mr. Miller duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
APPROVAL FOR IKE HICKMAN, GRANT SPECIALIST TO APPLY FOR LOCAL
GOVERNMENT SAFETY CAPITAL GRANT: 16-R-702**

Mr. Leader made a motion to approve Ike Hickman, Grant Specialist with the Morrow County Development Office to apply for the Local Government Safety Capital Grant – Round 2 for updates to the phones and servers.

Mr. Miller duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
APPROVAL OF AMENDMENT TO MORROW COUNTY PERSONNEL POLICIES
MANUAL - SECTION 6.15 PERSONAL DAYS: 16-R-703**

Mr. Miller made a motion to approve the following amendment to the Morrow County Personnel Policies Manual, Section 6.15 Personal Days, the change to policy is indicated in red. This change to the Morrow County Personnel Policies Manual will be effective January 1, 2017:

6.15 Personal Days

Each full-time employee is entitled to two (2) paid personal days each calendar year. **New employees must have 6 months of employment to receive one (1) personal day and 12 months to receive their second (2nd) personal day. Then at the start of the calendar year after their 12 months of employment, the employee will receive 2 personal days January 1.** The employee must obtain prior approval from their supervisor to utilize a personal day. While personal days may be used for any reason, it is intended that the employee utilize their personal day to conduct personal business. Personal days may be taken in one hour increments. Personal days will not accumulate or carry over from one year to the next, they may not be transferred to another employee pursuant to Section 6.06 Catastrophic Leave Donation and personal days will not be “paid out” at the end of an employee’s service. Part-time employees are not eligible for personal days.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

**IN THE MATTER OF
APPROVAL OF FIRST DISBURSEMENT REQUEST FOR ISSUE 1 PROJECT,
MRW-NBL09-CR29 AND APPROVAL FOR COMMISSIONER TOM WHISTON
TO SIGN: 16-R-704**

Mr. Leader made a motion to approve the First Disbursement Request for Issue 1 Project, MRW-NBL09-CR29 and approval for Commissioner Tom Whiston to sign disbursement request as presented.

OHIO PUBLIC WORKS COMMISSION

APPENDIX E – DISBURSEMENT REQUEST FORM AND CERTIFICATION

DISBURSEMENT REQUEST NUMBER 1

Statement requesting this disbursement of funds from the Ohio Public Works Commission (OPWC) pursuant to Section VI of the Project Agreement (the “Agreement”) executed between the Director of the OPWC (the “Director”) and **Morrow County, (117-00117), Morrow County** (the “Recipient”), dated **July 1, 2016**, for the sole and express purpose of financing the capital improvement project defined and described in Appendix A of the Project Agreement (the “Project”) and named and numbered as **CR29 Bridge Replacement, CQ37T**.

EXPENDITURES PROGRESS:				
	AS PER AGREEMENT	PAID PRIOR TO THIS DRAW	AS PART OF THIS DRAW	PAID TO DATE
Construction Costs	\$437,259.00	\$0.00	\$58,302.90	\$58,302.90
Construction Contingencies	\$ 10,000.00	N/A	N/A	N/A
Totals	\$447,259.00	\$0.00	\$58,302.90	\$58,302.90

FINANCING PROGRESS:				
	AS PER AGREEMENT	USED PRIOR TO THIS DRAW	AS PART OF THIS DRAW	PAID TO DATE
OPWC Funds	\$330,971.00	\$0.00	\$43,144.15	\$43,144.15
Public Revenues	\$116,288.00	\$0.00	\$15,158.75	\$15,158.75
Totals	\$447,259.00	\$0.00	\$58,302.90	\$58,302.90

Authorized Certifications

Project Manager Certification:

s/Randy Bush

10/24/16

419-947-4530

Randy Bush, County Engineer

Chief Executive Officer and Chief Financial Officer Certification:

s/Pat Davies

10/31/16

Pat Davies, Morrow County Auditor

s/Tom Whiston

Tom Whiston, County Commissioner

Mr. Miller duly seconded this motion

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF

APPROVAL TO RECESS SESSION: 16-R-705

Mr. Miller made a motion to recess session at 9:11 a.m.

Mr. Leader duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “yea” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

Commissioner Leader left the office

IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 16-R-706

Mr. Miller made a motion to return to regular session at 10:00 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “absent” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

IN THE MATTER OF
SALT BRINE HEARING – NATIONAL LIME & STONE: 16-R-707

WHEREAS, this day, November 2, 2016, a public hearing was held in the office of the Morrow County Board of Commissioners for the purpose of hearing discussion regarding an application to apply salt brine for the purposes of making ice grit stock pile workable during the winter season on property owned by National Lime & Stone Company, Chesterville Facility at 7250 State Route 95E, Chesterville, Ohio.

WHEREAS, the following individuals were present:

- Dave Gleason, National Lime & Stone
- Andrew Kuhn, National Lime & Stone
- Brian Riedmaier, National Lime & Stone
- Shane Farnsworth, Economic Development Office
- Commissioner Miller
- Commissioner Whiston
- Cheryl Heacock, Morrow County Commissioner’s Clerk

THEREFORE, Mr. Miller made a motion to approve the application from National Lime & Stone, as submitted, and to forward to the Ohio Department of Natural Resources as required.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Leader..., “absent” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Miller and duly seconded by Mr. Whiston.

Roll Call Vote: ..,Mr. Leader..., “absent” ..,Mr. Whiston..., “yea” .., Mr. Miller.., “yea”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS